

Research Supplemental Submission (“RSS”)

- This form must be filled out as part of your new IRB project, but it is **not** part of the IRB’s review and will not hold up your IRB approval.
- IRB **cannot** access this information. If you need help after reviewing the guidance you can contact:
 - **Operational Data page:** For help with this form please send an email to: navigator@nucats.northwestern.edu. Be sure to include "RSS Operational Data Form Help" in the subject line of your email.
 - **NMHC page:** For help with this form please contact Delores Purnell Crump at dpurnell@nm.org, or call (312) 926-1719. Be sure to include "RSS NMHC Data Form Help" in the subject line of your email.

Once you are in eIRB and have finished putting your study in the system--before you submit your study, on the home page, find the RSS link. Click on the RSS link to complete the form:

eIRB+ NU Institutional Review Board Office

Kathleen Murphy | My Inbox | Logoff

Home IRB

IRB > KEM new sample study Components

Pre-Submission

STU00200429 : KEM new sample study

Principal investigator: Kathleen Murphy **IRB office:** IRB Office

Submission type: Initial Study

Primary contact: Kathleen Murphy

IRB coordinator:

Entered IRB:
initial approval:
Effective:
Approval end:
Modified: 1/29/2015 12:41 PM

RSS Link: RSS00200429 Incomplete

Workflow Diagram:

```
graph LR; A[Pre-Submission] --> B[Pre-Review]; B --> C[IRB Review]; C --> D[Post-Review]; D --> E[Review Complete]; B --> B1[Clarification Requested]; B1 --> B; C --> C1[Clarification Requested]; C1 --> C; D --> D1[Modifications Required]; D1 --> D;
```

My Current Actions

- Edit Study
- Printer Version
- View Differences
- Submit
- Discard
- Assign Primary Contact
- Add Comment
- Manage Ancillary Reviews

History Project Contacts Documents Reviews Study Team Training Snapshots

Filter by Activity Go Clear Advanced

Activity	Author	Activity Date
Study Created	Murphy, Kathleen E.	1/29/2015 12:39 PM



On this page, click on the “edit RSS”

RSS

RSS > RSS for STU00200429

Components

Incomplete

RSS00200429 : RSS for STU00200429

Edit RSS

Related IRB Submission: STU00200429

IRB Submission Status: Pre-Submission

IRB Submission Name: KEM new sample study

Principal Investigator: Kathleen Murphy

Printer Version

IRB Submission Link: [STU00200429](#)

Change Log

Filter by

Activity

Go

Clear

Advanced

No data to display.

Fill out all required questions to the best of your ability. They may not all apply so there is the option for “none”.



Once you have completed the questions, click “continue”.



Operational Data

For help with this form please send an email to: navigator@nucats.northwestern.edu. Be sure to include "RSS Operational Data Form Help" in the subject line of your email.

1. * What type of research are you conducting?

- Retrospective Chart Review
- Prospective (Ongoing) Chart Review
- Clinical Trial
- Questionnaire/Survey/Interview
- Data Registry
- Biorepository or Biobank
- None of the above

a. If Clinical Trial, which of the below ClinicalTrials.gov Record Requirements apply to this study?

- FDAAA Applicable Clinical Trial
- ICMJE Journal requirements for publishing

b. If Clinical Trial, is this a multi-site trial?

- Yes No [Clear](#)

i. If multi-site trial, is NU the coordinating center and/or lead site?

- Yes No [Clear](#)

a. If so, what is the maximum enrollment at all sites?

2. * Which activities will your research include?

- Review or collection of Protected Health Information preparatory to research for participant recruitment
- Use of an Investigational Drug
- Use of an Investigational Device
- None of the above

3. * Will you or your study team access or collect Protected Health Information (PHI) from NMHC?

- Yes No [Clear](#)

If you will not be using NMHC, this page will not apply to you and you can just click "Finish"



Northwestern Memorial HealthCare (NMHC)

Note: You have not selected NMHC as a Study Site in eIRB+. This page is not required. Please click Finish.

For help with this form please contact Delores Purnell Crump at dpurnell@nm.org, or call (312) 926-1719. Be sure to include "RSS NMHC Data Form Help" in the subject line of your email.

1. * Northwestern Memorial HealthCare (NMHC) Site(s):

- Northwestern Memorial Hospital (NMH)
- Northwestern Medical Group (NMG)
- Northwestern Lake Forest Hospital (NLFH)
- Other NMHC Affiliate

a. If Other NMHC Affiliate checked, specify:

2. Please enter information for each investigational drug included in the study (i.e., drugs that have been given an IND Number by the FDA):

Add

Drug Name	IND Number	FDA Status
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There are no items to display

3. * Will equipment be brought to NMHC for this study?

- Yes
- No
- Unknown at Time of Submission

Clear

a. If Yes to Question 3, describe the equipment:

Once you hit "Finish" that completes the RSS form. To get back to your project, click on the STU link.



RSS

RSS > RSS for STU00200429

Components

Complete

RSS00200429 : RSS for STU00200429

Edit RSS

Printer Version

Related IRB Submission: STU00200429

IRB Submission Status: Pre-Submission

IRB Submission Name: KEM new sample study

Principal Investigator: Kathleen Murphy

IRB Submission Link: [STU00200429](#)



Change Log

Filter by

Activity

Go

Clear

Advanced

Activity

Author

Activity Date



Change Log: 1.0 Operational Data

Murphy, Kathleen E.

1/29/2015 1:02 PM

Once everything is complete, hit the “Notify PI to Submit” option.

Entered IRB:
Initial approval:
Effective:
Approval end:
Modified: 1/29/2015 1:24 PM

Submission type: Initial Study
Primary contact: Kathleen Murphy
IRB coordinator:

RSS Link: [RSS00200429](#) Complete



My Current Actions

- Edit Study
- Printer Version
- View Differences

- Discard
- Assign Primary Contact
- Add Comment
- Manage Ancillary Reviews
- Notify PI to Submit**
- Manage Study Access
- Manage IRB Fees

History	Project Contacts	Documents	Reviews	Study Team Training	Snapshots
Filter by	Activity		Go	Clear	Advanced
Activity	Author				<input checked="" type="checkbox"/> Activity Date
Study Created	Murphy, Kathleen E.				1/29/2015 12:39 PM

